**SOUTHWEST WARREN COUNTY MUNICIPAL AUTHORITY**

**MEETING MINUTES**

**July 10, 2025**

Being a quorum present, the meeting was called to order by Authority Chairman, Steve Morrison with the Pledge of Allegiance promptly at 7:00 PM in the Tidioute Borough Office located at 129 Main Street. Those in attendance were:

**Steve Morrison, Chairman Jeremy Nicholson, Vice Chairman**

**Robert Konkle David Manning**

**David Paulmier Ryan Williams, Maintenance**

**Amanda Mesel, Borough Manager**

**Public:** FKU LLC, Nathaniel Weaver was present via Microsoft Teams for the public.

* Nathaniel Weaver, CEO of FKU LLC, addressed the Board regarding the property at 277 Main Street. Mr. Weaver requested a meeting to discuss the lien on the property. He stated that he had received correspondence from Attorney Stapleford’s office and stated that his attorney is currently working on the matter. Mr. Weaver also noted that a letter of validation of debt had been sent.

**Minutes:** A motion was made to approve the minutes from the June 2025 meeting by David Paulmier and seconded by Robert Konkle. The motion passed unanimously.

**Treasurer’s Report:** David Paulmier moved to approve the Treasurer’s Report and pay monthly bills, seconded by Jeremy Nicholson. The motion passed unanimously.

**Maintenance Report:** A maintenance report handout was provided to the Authority board.

* Amanda Mesel, Borough Manager, explained to the authority board about the leak still not being repaired at 5 Second Street after the discussion at the June meeting. Amanda explained the leak was found on May 29, 2025. The contracting company performed a pressure test on the line on June 20, 2025, and had determined there were two leaks on the line. One leak is before the meter, and one is after the meter. After a discussion, David Manning made a motion to give the customer ten days from the date that the Borough manager is in contact with them to repair the line or the water will be shut off. The motion was seconded by Jeremy Nicholson and passed all in favor. Borough Manager, Amanda Mesel, will contact the customer via phone as soon as possible and start the ten day timeframe.
* The water service connection at 146 Main Street was discussed following an update from Maintenance Ryan Williams, who explained that the service line would need to be replaced beneath the sidewalk on Main Street. It was noted that the resident had previously been approved for a water service application at the June 2025 meeting. David Manning made a motion to allow the property at 146 Main Street to pay a base fee of three, since the customer is already being charged a base rate of two, and to permit water service to be run from the adjacent building, which is under the same ownership. The motion was seconded by Robert Konkle and passed unanimously.
* The Authority Board reviewed quotes submitted by Northwest Service Co. and PureTech for the replacement of the generator at the sewer plant. It was noted that both bids were over the bidding threshold. After discussion, David Manning agreed to contact a former generator installer to inspect the plant and provide insight. David Paulmier made a motion, seconded by David Manning, to place the generator replacement project out to bid upon receiving the necessary specifications from David Manning. The motion carried unanimously.
* Maintenance, Ryan Williams discussed with the board that he is working on his continuous education for his water license. Ryan Williams is taking some free classes online and noted that while it may be possible to complete all required hours online, attending an in-person class may be more cost-effective. Ryan Williams is continuing to research the most efficient and cost-effective method.
* Ryan Williams also reported that KWM Controls was at the sewer plant to repair the flow meter this month. The line was repaired, and the flow meter is operating correctly.
* Ryan Williams also informed the board that the temperature is being installed from the monitor building to the water plant. This was discussed at the Department of Environmental meeting in September of 2024 and still needs completed.

**New Business:**

1. Borough Manager Amanda Mesel informed the Board that Engineer Joseph Roddy visited the sewer plant and lift station to gather necessary information for the valve replacement project. All the required data has been collected by the engineering team, and they are currently working on developing the project specifications.
2. David Paulmier discussed the need to replace aging iron piping in the water system. David Paulmier recommended beginning to schedule the replacement of main lines, with a focus on Main Street (from the church to the fire department), Kinnear Street, and Grant Street. It was also requested by David Paulmier that the maintenance department begin checking one road per month for potential leaks.
3. Amanda Mesel, Borough manager, informed the authority board that forester Mike McKain reported that Lipinski Logging & Lumber, Inc have scaled 43,000 bd feet of blowdown which was ten truckloads. The estimated price will be $12,000-$15,000 in profit.
4. Borough Manager Amanda Mesel reported that this item was discussed earlier during the maintenance report. A motion was made and approved to allow the residents at 146 Main Street to run water from the adjacent building, which is under the same ownership.
5. Borough manager, Amanda Mesel reported that an insurance claim was filed because a personal employee’s truck was damaged after an employee damaged the truck with the company zero turn. Amanda Mesel reported that the employee’s truck has already been repaired.

**Old Business:**

1. Amanda Mesel, Borough Manager, reported that solicitors are working on the lien for the property. No update at this time.
2. Amanda Mesel, Borough Manager, reported that there have been no updates regarding the Department of Environmental Protection inspection notice of violations from September 7, 2023. Amanda Mesel has reached out to CWM Environmental and Stiffler McGraw for an update on everything that still needs to be completed.

**Correspondence:** All correspondences were reviewed by the Authority with no further questions.

Members reviewed the delinquent public utility customer list with no further questions.

A motion to adjourn was made by Robert Konkle and seconded by David Manning. The motion passed unanimously. The meeting was adjourned at 8:01 pm.

Respectfully submitted:

Amanda Mesel, Borough Manager

*Approved: August 14, 2025*