**TIDIOUTE BOROUGH**

**COUNCIL MEETING MINUTES**

**JuLY 8, 2025**

The advertised 2025 meeting of Council was called to order by President, Steve Morrison with the pledge of Allegiance at 7:00 pm in the Tidioute Borough Office located at 129 Main Street. A roll call was taken with the following Council members and staff present.

**Steve Morrison, President Heather Cass, Vice President**

**Cindy Paulmier Johnathan Brown**

**Trisha Hulings Linda Reed**

**Henry Brown, Mayor Amanda Mesel, Borough Manager**

**Public:** Resident David Paulmier, Richard Borland, Sandy Borland, Meg Froman, Jani Roberts and Ronnie Weller were present. Nathaniel Weaver, FKU, LLC, and Council member Aaron Schmidt also joined Microsoft Teams.

**Public Comment:**

* David Paulmier addressed the Council regarding the truck traffic on Grant Street. He stated that he has witnessed trucks of various sizes using the roadway and expressed concern over the potential impact. Mr. Paulmier requested that the Council consider placing a weight limit on Grant Street.
* Richard Borland addressed the council wanting the trees at the boat launch to be labeled for public identification.
* Meg Froman inquired about the infrastructure fee on the Southwest Warren County Municipal Authority (SWCMA) bill. Steve Morrison, Borough President stated the SWCMA meeting is on Thursday, July 10, 2025.
* Mr. Nathaniel Weaver, FKU, LLC wanted to remind everyone he wasn’t going anywhere.

**Minutes and Approval of Treasurers Report and Bills:** A motion was made by Johnathan Brown, seconded by Trisha Hulings, to accept June 10, 2025, meeting minutes and passed unanimously.

* A motion was made by Johnathan Brown, and seconded by Trisha Hulings to approve the Treasurer’s report, and payment of the bills along with the solid waste bills from June 2025. The motion was passed unanimously.

**President Report:** Steve Morrison, President stated he had no report.

**Mayor’s Report:** Mayor Henry Brown reported that he was unable to attend the COG meeting.

**Maintenance Report:** A written report was given to all members for their review.

* Trisha Hulings inquired about the parking spaces on Jefferson Street. Amanda Mesel, Borough Manager stated the ordinance does not state how many parking spaces need to be added on Jefferson Street, so maintenance is waiting for further instruction.
* Johnathan Brown stated he went to the maintenance garage to meet with the maintenance crew to discuss Grant Street and Third Street repairs, but no crew members were present both times.

**Ordinance Report:**

* Amanda Mesel, Borough Manager, reported that there was no new update on the 5 Scott Street and 277 Main Street court case at this time.
* Amanda Mesel, Borough Manager, reported that a resident contacted the Borough Office regarding domestic rabbits from 23 Jefferson Street that are roaming freely and entering neighboring properties. Amanda noted that this issue is addressed under Ordinance 429 of 1984. Following discussion, Council directed Amanda Mesel to contact the resident at 23 Jefferson Street by phone to discuss the matter and allow time for the issue to be resolved.
* Amanda Mesel reported that the implementation of the new door hangers has been effective, with residents generally complying. In response to the Council’s inquiry regarding how many tags have been issued by Code Enforcement Officer Shawn Young. Amanda noted that Council members should forward any property concerns to the Borough Office for follow-up by the Code Enforcement Officer.

**Committee Reports:**

Recreation Committee:

* Heather Cass reported that she is still working with the banner company over a reprint. The logo reprint is completed but has not been reviewed. Heather Cass is working on the color choice for the background of the banners with the company.
* Amanda Mesel reported all the new electrical supplies for the garage have been purchased and are at the garage. David Paulmier is waiting to begin repairs until August or September for the weather to cool down.
* Amanda Mesel reported that the DeFrees Family Memorial Fund grant and Community Foundation of Warren County grant have been submitted. The boards for both grants meet in July to review the grant applications. The Betts Foundation grant still needs to be submitted for matching fund for the Pennsylvania Fish and Boat Grant and Department of Conservation and Natural Resources C2P2 grant. Amanda Mesel also reported that two donation checks have been received for the River Front Project. Cindy Paulmier suggested making a sign for the project to help raise funds for the project. A discussion was had about the type of sign to place down at the boat launch or at Picture Show Park. Further discussion will be held before any signs related to this project are purchased.
* Amanda Mesel stated that the fountain at the boat launch will remain on the agenda until the recreation committee has time to review purchasing a new fountain.

Streets and Properties:

* Johnathan Brown reported on the PennDOT bridge and road projects. Borough Manager, Amanda Mesel reported both projects are taking place in Tidioute Borough in 2028. Johnathan described that PennDOT cleaned the drains on Buckingham Street with a vac truck, but it did not fix the problem. Johnathan Brown stated that the Borough should get all the catch basins fixed that belong to the Borough before the road project takes place in 2028.
* Amanda Mesel reported that a quote was received from Tyler Sutton in the amount of $1,300.00 for the removal of a tree at the boat launch, with an additional $200.00 for stump removal, bringing the total to $1,500.00. She also noted that Andy Shields was contacted on June 12, 2025, regarding the same work but did not submit a quote. A motion was made by Johnathan Brown, seconded by Heather Cass, to hire Tyler Sutton to complete the tree and stump removal at the boat launch for a total cost of $1,500.00. The motion passed unanimously.
* After a lengthy discussion about the drainage in Tidioute Borough, it was determined that the maintenance crew needs to start cleaning out the drains. The first area to clean is High Street, Scott Street and Third Street.
* Amanda Mesel, Borough Manager, reported that the maintenance crew had obtained quotes for the piping and gravel for the Warren County Conservation District on the Dirt, Gravel and Low Volume Road Project on Campbell Hill Road. The information was submitted to the Warren County Conservation District. Katie Stover, District Manager at the Warren County Conservation District, is working on the budget for the grant and will be scheduling a meeting to finalize the grant information.

Public Safety:

* Cindy Paulmier reported that she was unable to attend the Multi-Municipal Commission in June. The next meeting will be held in August. Cindy requested that another Council member be the alternative and Johnathan Brown agreed to fill that position.
* Amanda Mesel reported that one of the minors from the playground incident in November of 2024 made a formal apology to the Borough office as part of the probation program and completed community service hours at the Tidioute Volunteer Fire Department. Amanda Mesel also reported that the individual charged by the Pennsylvania State Police for damages to the boat launch restrooms on June 3, 2025, has pled guilty. She further noted that the incidents at the playground on May 17, 2025, and June 16, 2025, remain under investigation.

Finance Committee:

* Amanda Mesel reported that a maintenance employee hit another maintenance employee’s personal vehicle with the zero turn mower. An insurance claim was filed, and an employee’s vehicle was repaired.
* Amanda Mesel stated that winter maintenance of the fire department’s parking lot will remain on the agenda until the fire department meets with the other municipalities to discuss the fire department contracts.

Solid Waste Committee:

* The recycling center remains closed. Amanda Mesel, Borough Manager, reported that Bill from the Lions Club International is going to visit the facility to go over what is left in the building in the next two weeks. No date is currently set but next month an update will be available about the recycling center.

Personnel Committee:

* The Personnel Committee had no report.

Revitalization Committee:

* Aaron Schmidt reported the WWII Reenactment event was a success. All bills are finalized. Aaron stated if the Borough is doing the event next year the planning needs to start now. The potential dates for next year are June 21, 2026, and June 22, 2026. Aaron stated he had ideas for improvements for next year, but he does not plan to be in charge of the event next year. No decisions were made about who would organize the event next year at this time.

**New Business:**

1. The Allegheny Forest Alliance submitted a request for an annual donation. Borough President Steve Morrison provided an overview of the Alliance’s efforts and contributions to the region. The Alliance requested a donation equivalent to twenty-four cents, representing one percent of the Allegheny National Forest support received by Tidioute Borough, adjusted for the 5.7% Federal Sequestration. A motion was made by Johnathan Brown, seconded by Cindy Paulmier, to approve an annual financial contribution of $1.00 to the Allegheny Forest Alliance. The motion passed unanimously.
2. Borough Manager, Amanda Mesel, presented the Council with a bid received by the Tax Claim Bureau for a property located on Elm Street (Tax Parcel Number TD-271-955700-00). The assessed value of the property is $675.00, and the bid amount was $1,100.00. A motion was made by Johnathan Brown, seconded by Heather Cass, to accept the bid of $1,100.00 for the Elm Street property and to issue a letter to the Warren County Tax Claim Bureau confirming acceptance. The motion passed unanimously.

**Old Business:**

1. Amanda Mesel, Borough Manager, stated that she sent the request regarding the replacement of auditors with public accountants for the 2025 records to Andrea Stapleford, Borough solicitor. Andrea Stapleford reported she would draft this ordinance. The solicitor will have the draft available for the Council to approve as soon as possible.
2. Amanda Mesel, Borough Manager, requested that the Council continue suggesting ideas for grants in 2025. Borough Manager, Amanda Mesel stated that when the generator grant is submitted, Southwest Warren County Municipal Authority will also be listed on the grant application because the office building is used by both entities.
3. Amanda Mesel, Borough Manager, reported that the Local Share Account Statewide grant for the Campbell Hill Road Retaining Wall project has no update. The earliest awards will be announced in September of 2025 for the grant.
4. Amanda Mesel, Borough Manager, stated that the Building and Inspection Underwriters have inspected the property at 128 Main Street. Amanda Mesel, Borough Manager, has no updates on this property from the Building and Inspection Underwriters.
5. Amanda Mesel, Borough Manager stated that the Civil action 572-2024 court case is scheduled for July 9, 2025. No update on this case at this time. Selective Insurance is still working on the 202-2024 and 358-2024 lawsuits. Amanda reported there is no update on these cases. Amanda Mesel also reported the lawsuit Docket number 264 of 2025 has an amended complaint and it has been turned into the insurance company and the lawyer will take care of it.
6. Amanda Mesel, Borough Manager, stated that the Community Development Block Grant for Sheridan Street engineering is completed and the County is working on the budget figures for the project.

**Correspondence:**

* All correspondence was reviewed by Council and Amanda Mesel, Borough Manager reported the Reassessment Final Value Notifications were received for Tidioute Borough.

**Second Public Comment:**

* Jani Roberts inquired about the Borough’s financial responsibility for the Riverfront Project and whether those costs are covered. Borough Manager Amanda Mesel explained that the Borough’s portion will be adjusted as donations and grant funds are received.
* Richard Borland inquired about placing flowerpots in the bare area of the sidewalk on Main Street, in front of the new used clothing store
* Mr. Nathaniel Weaver stated that he is not going anywhere and would see everyone next time.

**Adjournment:**

A motion was made by Johnathan Brown and seconded by Trisha Hulings to adjourn the meeting at 8:13pm. The motion passed unanimously.

Respectfully submitted:

Amanda Mesel, Borough Manager

*Approved: August 12, 2025*