**TIDIOUTE BOROUGH COUNCIL**

**MONTHLY MEETING AGENDA**

**FEBRUARY 13, 2024**

**Call to Order**

**Roll Call**/sign in sheet.

**Public Comment** - (Time may be restricted by Council)

* Delores Timco - Planters

**Approvals:** Minutes of the prior regular meeting and personnel committee meeting. – Approve Treasurers Report, and grant permission to pay the bills. (Solid waste-December, January)

**Mayors Report:**

* COG meeting.

**Maintenance Report:** written report included in handouts.

* All trucks inspected.
* Permission to remove garage door between bays.
* Damage to trailer due to driver: hit and run.

**Ordinance Report:**

* 31 Jefferson Street update.
* Issue with stormwater for 9 Sheridan Street and 14 Campbell Hill; letters issued.
* 59 Grant Street: filed blighted to County. Letter submitted to resident.
* Warren County Planning and Zoning: barnyard animals.

**Committee Reports:**

* Recreation committee:
	+ Book box: newspaper stand obtained to be converted.
	+ Titusville Little League account, closed. Monies transferred to Recreational account. Letter provided.
	+ CedarWorks replacing handles on bottom of the playset due to recall.
	+ Pavilion at Benner Park: electrical
* Streets & Property:
	+ 5 Third Street; requesting gravel in front of house due to stormwater.
	+ Scott Street: parking issue
	+ Main Street parking in business district/ trash pickup problems
	+ Pleasant Street and Walnut Street Ext: winter maintenance
	+ Water drainage on Main Street
* Public Safety:
	+ Constable Young would like to purchase the police bench and supplies.
	+ EMS meeting scheduled for Wednesday, February 21, 2024 at 7pm at Tidioute Fire Department.
* Finance committee:
	+ Auditor’s wages per Borough code are set to $10.00 per hour.
	+ Truck repair: $1747.81. Transfer funds from Truck Fund account. SWCMA paid their portion.
	+ Permission to transfer $100,000.00 to PLGIT savings to gain interest. Current PLGIT savings are $28,230.00 from the Police Car Fund.
* Solid Waste committee:
	+ Recycling alternative for plastic.
* Personnel committee:
	+ Motion to hire Sandra Stephens as the administrative assistant and add to all checking and savings accounts effective immediately. Bond with St. Mary’s Insurance approved.
	+ Employee Evaluations completed.
	+ Committee review of health insurance benefits for employees.

**New Business**

1. Motion to adopt **Resolution #1 of 2024:** Resolution to fill vacancy in office of auditor of the borough office.
2. Motion to adopt **Resolution #2 of 2024:** Resolution amending policies relating to the connection of Recreational Vehicles to the Municipal water and sewer systems.
3. Re-appoint Steve Morrison to another five year term to Southwest Warren County Municipal Authority. (2024-2029)
4. Hike and Bike Trail: Fire department training Pack training. March 23rd or 30th.

**Old Business**

1. Phase 2 road project. Going out to bid. Opening bids at March meeting.
2. Ethic Statements: Missing Heather, Dave, and Henry
3. Fish and Boat Commission new lease for boat launch area. The current lease is from 1976. The new lease is for 25 years. Lease provided.
4. Community Development Block Grant 2023 submitted for Sheridan Street stormwater management. No update.
5. Campbell Hill project update. Letter submitted for change of scope to DCED.
6. IA Construction work on Chestnut Street. Work needs scheduled for 2024.
7. Joint purchase of sluice pipe and anti-skid with COG. No update.
8. World War II Re-enactment for 2024. Scheduled for 2025.

**Correspondence**

* Tidioute Volunteer Fire Department 2024 Agreement paid: $9,401.28.
* Magisterial District Court 37-4-01 check: $48.05 and $12.84.
* Tax Claim Bureau check: $940.79.
* The Probation Department of Warren County checks: $8.33, $1.66, and $1.66.
* Received Deerfield Townships Fire Department’s Worker’s Compensation reimbursement check: $1026.00.
* Received Watson Townships Fire Department’s Worker’s Compensation reimbursement check: $585.00.
* COSTARS – Sodium Chloride (road salt) statewide contract for August 2024-July 2025 approved.
* Employer balance excess of $747.35 for 2023 Non-Uniformed Pension Plan. Requested refund from PSAB.
* Bond for Sandra Stephens from St. Mary’s Insurance Agency.
* Armstrong: Rate Increase Letter.
* PSAB: plaque and letter for membership.
* BIU: Building permit activity for December 2023.
* Tidioute Volunteer Fire Department board meeting minutes from January 23, 2024.
* Warren County Office of Register/Recorder: Real Estate Transfer Tax check: $759.01.