**SOUTHWEST WARREN COUNTY MUNICIPAL AUTHORITY MEETING**

**AGENDA**

**OF JANUARY 11, 2024**

**MEETING CALLED TO ORDER WITH THE PLEDGE OF ALLEGIANCE**

**PUBLIC COMMENTS:** - SWCMA RESERVES THE RIGHT TO LIMIT TIME

**MINUTES OF THE PREVIOUS MEETING:** Approve of previous meeting.

**APPROVE TREASURER REPORT** **AND PAYMENT OF MONTHLY BILLS:**  Treasurer’s reports for December 2023.

**MAINTENANCE REPORT:** (handout included)

* Generators serviced by Cox and Kanyuck Electric on 1/9/2023.
* Truck inspections. Ford truck at Hp Diesel performing work on truck: $1180.71.

**NEW BUSINESS:**

1. Motion to approve the 2024 agreement with solicitor, Stapleford & Byham, LLC.
2. Motion to approve 2024 agreement with engineer, Stiffler McGraw.
3. 2024 Statement of Financial Interests: due back by May 1, 2024.
4. Tier 2 Public Notification. Approval to send to customers.
5. Penn Fence contract for damage at sewer plant. Insurance claim filed.
6. 8 Jefferson Street: water leak, high usage. 234 Main Street: high usage.
7. Five percent increase on CWM Environmental operator contracts.
8. Motion to hire the new administrative assistant, Sandra Stephens, and add to all checking and savings accounts effective immediately.
9. 268 Main Street: RV hook up from 2019.

**OLD BUSINESS:**

1. Policy review. Changes and updates
2. 197 Main Street: rate change.
3. Lease on Buckley Road: update. Forester checked timber on property.
4. ISO Public Protection Survey: hydrant testing update.
5. DEP inspection on September 7, 2023, findings and notice of violation.
* Department of Environmental Notice of Breach letter received for 2022 Annual Filter Bed Evaluation Report.
1. Department of Environmental initial Service Line Inventory (SLI) by October 16, 2024, which includes SWCMA and customer lines that are Lead and Copper.

**CORRESPONDANCE:**

* Department of Environmental Operational evaluation level (OEL) exceedance and locational running annual average exceedance.
* OWS royalties’ check: $1463.28.
* Pennsylvania State Police Report/Insurance claim: sewer plant damage.
* Received Selective Insurance check: $3,305.93 for sewer plant claim.
* Received LIWAP check for customers.
* Received check from Robert Holler for Buckley Road lease: $300.00.

**PUBLIC UTILITY ACCOUNTS & DELINQUENT LIST:**

**POLICY RULES & REGULATIONS:**

**SEWER PLANT OPERATIONS:**

**WATER PLANT OPERATIONS:**

**ADJOURNMENT**