**TIDIOUTE BOROUGH COUNCIL**

**REORGANIZATION &**

**MONTHLY MEETING AGENDA**

**JANUARY 2, 2024**

**Mayor –** provides Affidavit of Residency and presents Oath of Office if newly elected.

**Newly Elected Borough Officials –** submit sworn/signed copy of residency and submit Oath of Office (if given prior) or are given Oath of Office by Mayor.

**Call to Order** (by The Honorable Henry O. Brown, Mayor)

**Roll Call**

**Pledge of Allegiance**

**Nomination and Election of President –** Call for nomination, vote on 1st nomination; if not passed call for 2nd nomination and vote on 2nd person nominated and so on. Nominations do not require a second and are voted on in the order they were made. Voting continues until one nominee attains a majority vote.

**Nomination and Election of Vice President – (conducted same as election of president).**

**(President may now preside over meeting)**

**Nomination and Election of President Pro Tem**

**Appointment of Vacancy Board Chairman**

* Reappoint Vacancy Board Chairman: Anita Nicholson

**Appointment of Auditor Vacancy**

* Motions to appoint an auditor.

**Other Appointments:**

* Attorney: motion to approve Stapleford & Byham, LLC 2024 agreement , Engineer: Stiffler McGraw agreement signed at December meeting

Sewage Enforcement Officer: Todd S. Fantaskey, fee schedule provided.

Alternate: Mr. Collin Fantaskey

Constable/code enforcement: Shawn Young

* Check signers: currently Mayor Henry Brown and Dave Manning. Motion to add finance committee chair on all Borough accounts.
* Committee members: (decided by Council President for the following)
* Personnel Committee
* Finance & insurance Committee
* Streets & Property Committee
* Parks & Sidewalks Committee
* Solid Waste Committee
* Recreation Committee
* Public Safety Committee
* Revitalization Committee
* 2024 Statement of Financial Interest: distributed. Due back by May 1, 2024.
* 2024 Budget: Does the budget need to be reopened?

**(Continue with the regular monthly meeting; No need to call to order)**

**Roll Call**/sign in sheet.

**Public Comment** - (Time may be restricted by Council)

**Approvals:** Minutes of the prior regular meeting. – Approve Treasurers Report, and grant permission to pay the bills.

**Mayors Report:**

* COG meeting update

**Maintenance Report:** written report included in handouts.

**Ordinance Report:**

* 31 Jefferson Street update.
* Issue with stormwater for 9 Sheridan Street and 14 Campbell Hill; letters issued.
* 59 Grant Street: filed blighted to County.

**Committee Reports:**

* Recreation committee:
  + Book box: newspaper stand obtained to be converted.
  + Little League accounts
  + Pavilion at Benner Park: electrical
* Streets & Property:
* Public Safety:
* Finance committee:
* Solid Waste committee:
* Personnel committee:
  + New applicants for administrative assistant reviewed.

**New Business**

**Old Business**

1. Motion to approve the 2024 Tidioute Area Volunteer Fire Department and Ambulance Service contract/agreement for a one year extension: $9401.28.
2. Phase 2 road project: New estimates.
3. Fish and Boat Commission new lease for boat launch area. The current lease is from 1976. The new lease is for 25 years. No update.
4. Community Development Block Grant 2023 submitted for Sheridan Street stormwater management. No update.
5. Campbell Hill project update. Letter submitted. No update.
6. IA Construction work on Chestnut Street. Work needs scheduled for 2024.
7. Joint purchase of sluice pipe and anti-skid with COG. No update.
8. World War II Re-enactment for 2024. Scheduled for 2025.

**Correspondence**

* State Police Fines & Penalties payment: $174.98.
* Tidioute Area Fire Department Membership and Auxiliary minutes from 11/21/2023 and 12/19/2023.
* Transferred police cruiser and received $6000.00 check from Polk Borough.
* Selective Insurance policy change: removal of police cruiser.
* Real Estate Transfer Tax check: $279.30.
* BUI: building permit for 154 Main Street.
* State police report/insurance claim: sewage plant damage to fence/tank. Penn Fence contract signed. 3 / 4 week lead time.
* Selective check received 12/27/2023 for $3,305.93 for sewage plant fence with claim information.
* A new flag for the office was donated by Cindy Paulmier. A thank you card sent from Borough.