**SOUTHWEST WARREN COUNTY MUNICIPAL AUTHORITY MEETING**

**AGENDA**

**OF DECEMBER 14, 2023**

**MEETING CALLED TO ORDER WITH THE PLEDGE OF ALLEGIANCE**

**PUBLIC COMMENTS:** - SWCMA RESERVES THE RIGHT TO LIMIT TIME

**MINUTES OF THE PREVIOUS MEETING:** Approve of previous meeting.

**APPROVE TREASURER REPORT** **AND PAYMENT OF MONTHLY BILLS:**  Treasurer’s reports for November 2023.

**MAINTENANCE REPORT:** (handout included)

* Fulkman’s HVAC quote for furnace repair: $425.00.
* New analyzer with controller. Motion to purchase.

**NEW BUSINESS:**

1. Motion to approve the 2024 Budget.
2. Motion to approve the payroll split to be changed for maintenance to 50/50.
3. Advertisement for meetings for 2024 for the Times Observer. Motion to approve the days and times.
4. Valve replacement at 14 Campbell Hill.
5. Motion to accept the resignation of Administrative Assistant, Mary Watson and approval to remove from all checking/saving accounts effective December 15, 2023.
6. Motion to approve a $2.00 per hour raise increase for all employees (Ryan Williams, James Myers, Chad Pearson, and Amanda Mesel) effective January 1, 2024.

**OLD BUSINESS:**

1. Policy review. Changes and updates
2. Lease on Buckley Road: update.
3. ISO Public Protection Survey: hydrant testing update.
4. DEP inspection on September 7, 2023, findings and notice of violation.
* Department of Environmental Notice of Breach letter received for 2022 Annual Filter Bed Evaluation Report.
1. Department of Environmental initial Service Line Inventory (SLI) by October 16, 2024, which includes SWCMA and customer lines that are Lead and Copper.
* Approval to send letters to customers.

**CORRESPONDANCE:**

* Received check from OWS Acquisition Co. for $103.59.
* Received check from Northwest Hardwoods for $1,025.68.
* DEP water supply inspection report, OEL exceedance notification correction.

**PUBLIC UTILITY ACCOUNTS & DELINQUENT LIST:**

**POLICY RULES & REGULATIONS:**

**SEWER PLANT OPERATIONS:**

**WATER PLANT OPERATIONS:**

**ADJOURNMENT**