**SOUTHWEST WARREN COUNTY MUNICIPAL AUTHORITY**

**MEETING MINUTES**

**JUNE 8, 2023**

Being a quorum present, the meeting was called to order by Authority Chairman, Steve Morrison with the Pledge of Allegiance promptly at 7:00 PM in the Tidioute Borough Office located at 129 Main Street. Those in attendance were:

**Steve Morrison, Chairman David Paulmier David Manning Jeremy Nicholson Ryan Williams, Maintenance**

**Amanda Mesel, Borough Manager Mary Watson, Administrative Assistant**

**Public: Diane Jamieson**

**Public**: Diane Jamieson attended the meeting to appeal against the decision the Authority made regarding her sewage line. After lengthy discussion, the board decided to stick to the decision not to dig up the sewer connection at this time, as there are no concerning issues. The yard and driveway reclamation are the neighbor’s responsibility and not Southwest Warren County Municipal Authority.

**Minutes:** A motion was made to approve the minutes from the April meeting by David Paulmier and seconded by David Manning. Motion passed unanimously.

David Paulmier moved to approve the Treasurer’s Report and pay monthly bills, seconded by David Manning. Motion passed unanimously.

**Maintenance Report:** A maintenance report handout was provided to the Authority board.

* Ryan Williams reported that on Monday, June 5, 2023, he met with a resident at 2 Kinnear Street to turn the water back on for the summer. He had thought there was an issue with the meter as when he reads it, it doesn’t seem to read. After talking with the resident, Ryan discovered that there was another sensor. However, Ryan discovered that the freeze plate was broken indicating that meter had frozen, and the customer should be charged for the replacement.
* The upcoming Department of Environment Service Line Inventory due by October 2024 was discussed in length. Amanda Mesel will call around to other municipalities and see what they are doing to complete this.
* RAM industries will be here the week of July 17, 2023, to complete work on the Towers Lift Station.
* Work has been completed on the Backhoe.
* David Manning moved to approve the bill of $1,306.95 for repair work done from HP Diesel, seconded by Jeremy Nicholson. Motion passed unanimously.

**New Business:**

1. After discussion on the location of the properties at 63 Main Street and 53 Grant Street and how the Authority believes each was disconnected, the Authority moved to approve the applications. A discussion was had on when the appropriate time to bill them would be, it was suggested that it was stated in the Policy. Amanda Mesel will check into what the policy states and bill accordingly. Further discussion was had on whether the Authority needed to approve new Water and Sewer applications, it was suggested that Amanda Mesel approve them and let the Authority know at the next meeting.
2. The resident at 173 Spruce Lane was wondering if the Authority would consider selling a portion of their property that borders his on Spruce Lane. The Authority unanimously voted not to sell the property.
3. A discussion was held on whether the sewage line at 197 Main Street is considered a service line or part of the main Line. Ryan Williams provided a diagram of what he believes to be the lines and answered questions. This line has been a problem for many years and has been backed up more frequently. Ryan believes that the line is having problems due to the tree and bush roots in the area. After discussion, the Authority determined that it is the service line, and the resident is to be responsible.
4. Jeremy Nicholson moved to approve the quote of $6,748.32 for the VFD replacement and sump pump installation from RAM industries, seconded by David Manning. The motion passed unanimously.
5. A discussion was held on reports to be filed from CWM Environmental. Amanda Mesel talked to Ryan Jones who was supposed to attend the meeting, he emailed a list of reports, prices, and when they are due. Ryan reported that the reports are scheduled and there should not be anymore that are overlooked.

**Old Business:**

1. $12,950.02 received from Limestone Township for ARPA.
2. Department of Environmental Notice of Breach letter received for 2022 Annual Filter Bed Evaluation Report as required by the Consent Order and Agreement.
3. Sewer connection for 25 Main Street update: Waiting for Contractor to set date.
4. Department of Environmental initial Service Line Inventory (SLI) by October 16, 2024, which include SWCMA and customer lines that are lead and copper. TABLED
5. Motion to approve quote from Atlantic Underwater Services Inc for the inspection of the water holding tank: $1,950.00. The last date was in 2018. TABLED

**Correspondence:**

* All correspondence was reviewed by the Authority with no further questions.

Members reviewed the delinquent public utility customer list. A motion to adjourn was made by David Palmier and seconded by Jeremy Nicholson and passed unanimously. The meeting was adjourned at 8:19 pm.

Respectfully submitted:

Mary Watson, Administrative Assistant

*Approved: July 13, 2023*