**SOUTHWEST WARREN COUNTY MUNICIPAL AUTHORITY MEETING**

**AGENDA**

**OF JANUARY 12, 2023**

**MEETING CALLED TO ORDER WITH THE PLEDGE OF ALLEGIANCE**

**PUBLIC COMMENTS:** - SWCMA RESERVES THE RIGHT TO LIMIT TIME

**MINUTES OF THE PREVIOUS MEETING:** – Approve previous meeting.

**APPROVE TREASURER REPORT** **AND PAYMENT OF MONTHLY BILLS: -** Treasurer’s reports for November and December 2022.

**MAINTENANCE REPORT:**

* Miller Brine & Septic Systems removed sludge at sewer plant for $1200.00.
* CWM is submitting all the reports for the sewage plant. $100.00 per month.
* Roto Rooter was hired to fix health center clog. $650.00 payment made.
* Towers Lift Station Valve Replacement. Ram Industrial services quote provided:

 $13,154.28. Scheduled time now due to current problems. Contract was signed.

* Heritage scheduled to come on February 1, 2023, for the Chlorine room at water plant.

**NEW BUSINESS:**

1. Motion to approve Maintenance employee, James Myers from part time to full time and increase pay to $15.00 per hour.
2. Motion to approve office employee, Amanda Mesel to Office Manager and increase pay to $18.00 per hour.
3. Motion to hire Mary Watson as administrative assistant at the rate of $15.00 per hour full time with benefits after the 90 day probation. Motion to add Mary Watson to all bank accounts at the Kinzua Federal Credit Union.
4. Motion to accept the resignation of Irene Gorman from the Authority as of December 31, 2022.
5. Payment made to Showman due to clerical error of $229.24. This is the final payment.
6. Approval to pay Ryan’s Williams cell phone bill starting in January of 2023. This is our communication during the day and on call.
7. The forester will have the report ready for the February meeting. No downed trees were sold.
8. Statement of Financial Interest Forms (Ethnic Statements) for 2023 handed out. Need returned to office by May 1, 2023.
9. Transfer $20,000 to PennVest Account to cover six months of payments that come directly out of account. Motion to approve
10. The resident at 149 Main Street would like to change the water/sewage to one unit. Currently charged for two. Used to be an apartment.
11. Pass **Resolution 1 of 2023**: Opening of savings account with PLGIT.
12. Motion for TCCS to build the stairs for the propane tank at the water plant. Just the cost of the materials. Shop class will build them for free.

**OLD BUSINESS:**

1. Sewer connection for 25 Main Street update: Spoke to resident about plan for connection in the Spring.
2. Update on sewage line at Diane Jameson’s home

**CORRESPONDANCE:**

1. Received $300.00 Robert Holler for annual lease for watershed property.

**PUBLIC UTILITY ACCOUNTS & DELINQUENT LIST:**

**POLICY RULES & REGULATIONS:**

**SEWER PLANT OPERATIONS:**

**WATER PLANT OPERATIONS:**

**ADJOURNMENT**