**SOUTHWEST WARREN COUNTY MUNICIPAL AUTHORITY MEETING**

**AGENDA**

**OF FEBRUARY 9, 2023**

**MEETING CALLED TO ORDER WITH THE PLEDGE OF ALLEGIANCE**

**PUBLIC COMMENTS:** - SWCMA RESERVES THE RIGHT TO LIMIT TIME

* Rusty Hodak-sewage line discussion
* Rob Arnold with Arnold Forestry & Surveying, LLC - extension for the 2022 Timber Sales with Northwest Hardwoods until September of 2023. Report for 2023 timber sales.

**MINUTES OF THE PREVIOUS MEETING:** – Approve organizational meeting and previous meeting.

**APPROVE TREASURER REPORT** **AND PAYMENT OF MONTHLY BILLS: -** Treasurer’s reports for JANUARY 2023.

**MAINTENANCE REPORT:**

* Towers Lift Station Valve Replacement. Ram Industrial.
* Change the days of reading the meters and due date for utility bill.

**NEW BUSINESS:**

1. Department of Environmental Notice of Breach letter received for 2022 Annual Filter Bed Evaluation Report as required by the Consent Order and Agreement. A penalty of $1500.00.
2. The mileage rate increased by the IRS to 65.5 cents per mile. Motion is needed to change the rate to Federal increase.
3. Cancelled additional website that was not set up but had been being monthly billed since 2020 with IONOS. Credit of six months given to our current website.
4. May & Company proposal for the services for the calendar year of 2022. Approval required with signature.
5. Personnel policy change for the maintenance crew to purchase a jacket. Currently nothing in the policy.
6. NPDES sewage permit renewal due July 2023. Renews every five years. Contract CWM Environmental to complete permit.
7. 2023 Budget proposed. Discussion and review needed.
8. Closeout of the Pennvest Loan. Information provided on the budget and amount spent. Approval to close the loan.

**OLD BUSINESS:**

1. Statement of Financial Interest Forms (Ethnic Statements) for 2023 handed out. Need returned to office by May 1, 2023. Statements still needed from Jeremy Nicholson and Steve Morrison.
2. Ryan Williams cell phone bill payment. No texting available and new phone ordered for water plant.
3. PLGIT Account is open. Transfer the savings account/timber sales amount into PLGIT with the amount of $178,459.83.
4. Sewer connection for 25 Main Street update: Spoke to resident about plan for connection in the Spring. Tabled until Spring.
5. Stair update for the water plant. Currently using a ladder at the water plant.

**CORRESPONDANCE:**

1. Received Water Supply Permit for the new chlorine contact segment.

**PUBLIC UTILITY ACCOUNTS & DELINQUENT LIST:**

**POLICY RULES & REGULATIONS:**

**SEWER PLANT OPERATIONS:**

**WATER PLANT OPERATIONS:**

**ADJOURNMENT**