**TIDIOUTE BOROUGH COUNCIL**

**Personnel Committee Meeting Minutes of**

**November 16, 2022**

The Tidioute Borough Personnel Committee met in a regular advertised committee work session at 7pm on Wednesday, November 16, 2022, in the Tidioute Borough Office located at 129 Main Street. In attendance were Personnel Committee Chair Cindy Paulmier, committee members Heather Cass, Trisha Hulings. Steve Morrison, David Manning, and David Paulmier, of the Southwest Warren County Municipal were also in attendance.

The committee was called to a work session at the request of Council after receiving the resignation of three employees. Maintenance Supervisor Frank Buccardo, Maintenance employee Ryan Williams and Borough Manager, Crystal Heenan all submitted their resignations. After discussing the matter, the committee agreed it would be the recommendation of the committee to talk to Ryan Williams, the current maintenance employee, and see if they could talk to him about staying on. The advertising for a water operator and maintenance employee on Indeed and social media as two separate jobs with a deadline of December 1, 2022. The committee recommends talking to Jim Myers, part time summer employee, and seeing if he will come back until the positions are filled.  The group felt that Crystal could get Amanda up to speed before she left in January.  They said Crystal was willing to do consulting if needed help. The committee would discuss the Borough Manager position at the next meeting scheduled for December 5, 2022, at 7 pm.

Respectively recorded and submitted by:

*Approved: December 13, 2022*