**TIDIOUTE BOROUGH COUNCIL**

**MEETING AGENDA**

**DECEMBER 13, 2022**

**Call to Order**

**Pledge of Allegiance**

**Roll Call**/sign in sheet

**Public Comment** - (Time may be restricted by Council)

**Approvals:** Minutes of the prior regular meeting, and committee meetings. – Approve Treasurers Report, and grant permission to pay the bills.

**Mayors Report:**

**Code Enforcement:**

**Maintenance Report:** written report included in handouts.

* Approval of quote needed for repairs and inspection for Ford F450 2003 dump truck.
* Update on spreader/purchase. Motion needed.

**Committee Reports:** Finance Committee-Budget; Property-alleys and Handicap parking and business district, Personnel Committee- employees.

**New Business**

1. Motion to accept Borough Manager, Crystal Heenan retirement/resignation and approval to remove Borough Manager, Crystal Heenan from all checking/saving accounts effective December 31, 2022. Application for short disability and clarification on vacation/sick time
2. Motion to accept the resignation of Maintenance Supervisor, Frank Buccardo.
3. Motion to accept the resignation of Sewer Plant Operator, Tim Carll.
4. Motion to hire James Myers as maintenance employee. Determine hours and rate of pay.
5. Motion to approve hourly raise for Ryan Williams. $2.00 per hour.
6. Motion to approve Administrative Assistant, Amanda Mesel to $18.00 per hour and title of Manager.
7. Motion to pass **Ordinance No. 3 of 2022** - set/keep the tax millage rate at 16.48 mills for year 2023.
8. Motion to pass **Resolution No. 6 of 2022** - approve and pass the 2023 budget.
9. Right to work tax within the Tidioute Borough. Changing dollar amount
10. Statement of Values provided by Insurance Company for 11/2022-11/2023. Signature needed. Motion to approve.
11. Approve the purchase of more acrylic used for Christmas ornament.
12. Advertisement for meetings for 2023 for the Times Observer. Motion to approve the days and times.
13. Received contract from Borough Solicitor Andrea Stapleford, Stapleford & Byham, LLC for the year 2023. Motion to sign and approve contract.
14. Storm drain issues throughout town- drains need cleaned out on upper Main Street and Buckingham St.
15. Mary Fath called again about the tree in Tidioute Creek; said she received permission from the fish commission for us to remove it. Do so?
16. Joanne Nuttall’s house, 4 Mowris Lane John Nuttall contacted office storm drain issues. The post office paved over drain and now basement is flooding.
17. Recycling Center, Lions Club unable to sell the products. Carmen wanted Council to be aware.
18. “No Parking Sign” on Main Street, PennDOT took it to Maintenance building. It needs to be replaced or not necessary at all.

**Old Business**

1. Tidioute Community Charter School requesting permission to allow parking on Jefferson Street. Currently there is no parking along the street. Previous minutes provided by Borough Manager.
2. Update on opening a savings account with PLGIT for better interest rates and transfer funds.
3. Update on storm water drainage issues within the Borough. - Emailed Northwest Commission; Borough Manager and Maintenance Supervisor also meet with our PennDOT representative.
4. Bonding of Campbell Hill and McCauley Hill Road update.
5. Road’s update: solicitor sent second letter to I.A. Construction outlining terms of agreement.
6. Update on sign project. Idea to have TCCS shop class/Mr. Sudul make the new sign.
7. Rural Road Initiative
8. Sidewalk project update-requested a technical assistance from Northwest Commission along with Storm water.
9. Grant Street Bridge-only one quote received: bid was higher than allowed for quotes; no other interest.

**Correspondence**

1. Tidioute Volunteer Fire Department Membership meeting minutes and Board meeting minutes
2. Thank you letter from Code Enforcer, William Kiel
3. Thank you from school for participating in the Halloween parade.
4. Received $175.53 from State police fines
5. Audited financial statements from May & Company for the Southwest Warren County Municipal Authority years ending December 31, 2021, and 2020.
6. Warren County Elections Office Municipal Election of 2023 letter. Copies provided for council members whose terms are up.

* **Second Public Comment**
* **Southwest Warren County Municipal Authority correspondence**
* **Adjournment**