**SOUTHWEST WARREN COUNTY MUNICIPAL AUTHORITY MEETING**

**AGENDA**

**OF DECEMBER 8, 2022**

**MEETING CALLED TO ORDER WITH THE PLEDGE OF ALLEGIANCE**

**PUBLIC COMMENTS:** - SWCMA RESERVES THE RIGHT TO LIMIT TIME

**MINUTES OF THE PREVIOUS MEETING:** – Approve previous meeting.

**APPROVE TREASURER REPORT** **AND PAYMENT OF MONTHLY BILLS: -** Treasurer’s reports.

**MAINTENANCE REPORT:**

* Water plant pumps quote provided for $786.00

**NEW BUSINESS:**

1. Approval to remove Borough Manager, Crystal Heenan from all checking/savings accounts effective on December 31, 2022.
2. Motion to approve the raise of Maintenance employee Ryan Williams, $2.00 per hour increase.
3. Motion to approve hiring James Myers full time maintenance employee.
4. Resignation of Sewer Plant Operator, Tim Carll for December 9, 2022.
5. Motion approving contract for water and wastewater treatment plants from CWM Environmental.
6. Charlie Bryant, resident in front of water plant, called about the water plant road. Stated the Authority is under contract and the road maintenance is extremely bad.
7. Sewer issue at Tidioute Health Center
8. Quote for the new chlorine room provided by Heritage Environmental.
9. Superior Plus, Steve Holden contacted the office. Stairs need to be built for the propane tank for when it’s being filled.
10. Received contract from Borough Solicitor Andrea Stapleford, Stapleford & Byham, LLC for the year 2023. Motion to sign and approve contract.
11. Audited financial statements from May & Company for the years ending December 31, 2021, and 2020. Management representation letter to be signed. DCED report filed.

**OLD BUSINESS:**

1. Sewer connection for 25 Main Street update
2. Towers Lift Station Valve Replacement. Ram Industrial services quote provided:

$13,154.28. Scheduled time?

1. A savings account with PLGIT for better interest rates was not opened due to emergency situations.
2. Water plant pump update: SWMCA has pump Showman supplied and final payment was made to Showman Excavating.
3. Update on sewage line at Diane Jameson’s home

**CORRESPONDANCE:**

1. Refund truck fund $29,852.00 and made annual donation of $8,000.00.

**PUBLIC UTILITY ACCOUNTS & DELINQUENT LIST:**

**POLICY RULES & REGULATIONS:**

**SEWER PLANT OPERATIONS:**

**WATER PLANT OPERATIONS:**

**ADJOURNMENT**