**SOUTHWEST WARREN COUNTY MUNICIPAL AUTHORITY**

**MEETING MINUTES**

**April 14, 2022**

Being a quorum present, the meeting was called to order by Authority Chairman Steve Morrison with the Pledge of Allegiance promptly at 7:00 PM in the Tidioute Borough Office located at 129 Main Street. Those in attendance were:

**Steve Morrison, Chairman David J. Manning**

**David Paulmier Irene Gorman**

**Ryan Reitz, Engineer Frank Buccardo, Maintenance Supervisor**

**Karrah Redick, Office Clerk**

**Guests: Rob Arnold and Jeff Arnold, Arnold Forestry**

**Timber Bid Opening:**

* **Network Forest Products $29,637**
* **Northwest Hardwoods $35,619.00**

Forester Rob Arnold reviewed the bids and noted that the bids were higher than he expected. He recommended that the Authority accept the high bid given by Northwest Hardwoods. A motion was made by David Manning, seconded by David Paulmier and passed with all in favor accepting the bid of $35,619.00 from Northwest Hardwoods.

Mr. Arnold also said that there are two more plots of land available to be put up for bid this year. Mr. Paulmier said that they should do one as soon as possible. The authority agreed that Mr. Arnold should continue to take bids for the plots of land that are ready to be harvested. Mr. Arnold said that he could have them ready for the June meeting.

**Public Comment:** None

**Minutes:** David Paulmier moved to approve the minutes of the previous meeting as presented, seconded by Irene Gorman, motion carried with all in favor.

**Engineer:** The engineer reported that they are making calculations regarding the casting place of the holding tank at the water plant. This process should take a little over a month. The tank itself will take approximately a month to make. Pay applications should be expected next week for the project. They are also waiting on the booster pump which is taking some time. Mr. Reitz is working on obtaining an extension with DEP.

The Elm Street project is near completion. Mealy crossed a water line over a sewer line. They said it will not cause any issues. Mealy offered to run a camera through the intersection after construction and in two years to make sure there is no damage. If there is any wear detected on the pipes in two years, Mealy will replace the pipe at no charge. The engineer discussed signing an agreement with Mealy to ensure they do come back in two years. Ryan brought the payment application to the meeting for the board to accept and sign. The application approves paying Mealy for $107,239.85. Mr. Paulmier made the motion to accept and sign the payment application, Mr. Manning seconded the motion and carried with all in favor.

**Maintenance Report:** Frank Buccardo discussed the Elm Street water line project. He says the project should be fully completed around June. Mealy needs to come back and fix the intersections of the road that they worked on. The lines and service taps all contained lead. Pennvest needed to know if the lines were lead to be able to issue funds as a grant. Mr. Buccardo presented the board with two quotes for a flow meter which needs replaced for Bay 3. LB water will be on back order, whereas Exeter Supply is available.

David Manning made the motion to accept the quote from Exeter Supply, Dave Paulmier seconded it, and the motion passed with all in favor.

One skimming arm at the sewer plan isn’t working adequately. Mr. Buccardo ask where anyone could find old conveyor belts to use to fix the skimmer arm. The sewer plant also needs an angle arm replaced.

**New and Old Business:**

* Mr. Dan Larkin who resides on Route 337 wrote a letter and gave a receipt for his pump to the Authority. The water was shut off during construction of the Elm Street water line and affected residents on Route 337 who have pumps. Mr. Larkin’s pump broke due to no water running through the pump to cool it. Mr. Larkin sent the receipt to the Authority and requested they refund him for the pump. After a lengthy discussion, the board agreed to not repay Mr. Larkin. All pumps are the responsibility of the owner and should be turned in to their homeowner’s insurance. The members asked for the pump policy to be revisited and edited to say this if not already.

David Paulmier moved to approve the Treasurer’s Report and pay the bills, the motion was seconded by Irene Gorman and passed with all in favor. Members reviewed the delinquent public utility customer list.

A motion to adjourn was made by Irene Gorman, seconded by David Manning, and passed with all in favor. Meeting was adjourned at 8:30pm.

Respectfully submitted:

Karrah Redick, Office Clerk

*Approved: May 12, 2022*