**SOUTHWEST WARREN COUNTY MUNICIPAL AUTHORITY**

**MEETING MINUTES**

**February 10, 2022**

Being a quorum present, the meeting was called to order by Authority Chairman Steve Morrison with the Pledge of Allegiance promptly at 7:00 PM in the Tidioute Borough Office located at 129 Main Street. Those in attendance were:

**Steve Morrison, Chairman Jeremy Nicholson David J. Manning David Paulmier Irene Gorman**

**Ryan Reitz, Engineer Frank Buccardo, Maintenance Supervisor**

**Karrah Redick, Office Clerk**

**Guests: Rose Clarke, Representative of Northern Pennsylvania Regional College**

**Public Comment:** Rose Clarke is a representative of Northern Pennsylvania Regional College. Ms. Clarke discussed how the college was created in 2017. The college has 25 locations in the northwestern part of the state. They offer associate degrees and workforce development. She mostly discussed a wastewater treatment program that they offer. If there are a certain amount of local people interested in the program, they can offer the class locally. The program would be beneficial for children at the school who might be interested in wastewater treatment. There are also scholarships and grants available.

**Minutes:** David Paulmier moved to approve the minutes of the previous meeting as presented, second by Irene Gorman, motion carried with all in favor.

**Engineer:** The engineer reported that the water modification and Elm Street projects are set to begin once the weather gets better. Most everything is ready to go and when the snow melts, they will be able to begin construction. He also reported that the payment applications have been submitted and approved. Pennvest will be sending a reimbursement check for the engineer fees that have been paid so far.

**Maintenance Report:**

Mr. Buccardo passed out his report to the board. Mr. Buccardo said that the flow meter is running downstairs at the plant, but not on the SCADA system. The installers of the SCADA system will be coming to investigate the situation. Mr. Buccardo is trying to get an altitude valve put into the holding tank to help with overflow. The lag pump that is behind the Tidioute Towers keeps kicking off whenever there is a brown out or loss of electricity. Mr. Buccardo said that there is a lot of heavy sediment coming into the bays. He said this is caused by the Ben George dam not being cleaned out the past summer. They will have to clean it out this coming summer to prevent the build up of sediment. The amount of water being distributed by the water plant doesn’t match the amount being sold to customers. Mr. Buccardo believes this could be caused by air in lines displaying inaccurate readings. Once the modifications on the water plant are complete, this issue should be eradicated. The angle iron at the sewer plant also needs repaired once the weather gets better.

There was an issue with pipes freezing that provide water to the three houses on Nicholson Lane. Since two of the houses aren’t consistently occupied and using the water, the main line isn’t able to pull enough water causing it to freeze. Mr. Buccardo suggested that the two houses located at 88 and 129 Nicholson Lane leave a steady stream of water flowing when the weather gets too cold. As a result, their water bills will increase at no fault of their own. It was suggested that their bills be reduced to their average usage during the cold weather.

David Paulmier moved that the houses on Nicholson Lane have their bill adjusted to their average usage during the cold months. The addresses are 88 and 129 Nicholson Lane. Jeremy Nicholson seconded the motion. The motion passed with all in favor.

**New and Old Business:**

* The forester, Rob Arnold, was unable to get a timber bid package this month. He said that he will have it ready by March’s meeting.
* The furnace in the garage was broke and the weather dropped causing the water lines in the garage to freeze and break. The maintenance department are repairing the pipes.
* We received a contract from May & Co. to act as our CPA for 2022 audit. David Manning moved to approve the contract; Jeremy Nicholson seconded the motion, the motion passed with all in favor.

Jeremy Nicholson moved to approve the Treasurer’s Report and pay the bills, the motion was seconded by David Manning and passed with all in favor. Members reviewed the delinquent public utility customer list.

A motion to adjourn was made by David Manning, seconded by Jeremy Nicholson, and passed with all in favor. Meeting was adjourned at 7:57pm.

Respectfully submitted:

Karrah Redick, Office Clerk

*Approved: March 10, 2022*