**SOUTHWEST WARREN COUNTY MUNICIPAL AUTHORITY**

**MEETING MINUTES**

**October 14, 2021**

Being a quorum present, the meeting was called to order by Authority Chairman Jeremy Nicholson with the Pledge of Allegiance promptly at 7:00 PM in the Tidioute Borough Office located at 129 Main Street. Those in attendance were:

**Jeremy Nicholson David M. Manning**

**David Paulmier Irene Gorman**

**Ryan Reitz, Engineer Frank Buccardo, Maintenance Supervisor**

**Karrah Redick, Office Clerk**

**Guests: Charles Brandt, Marylou Brandt**

**Henry O. Brown, Tidioute Borough Council President**

**Public Comment:** Mr. Charles Brandt asked the board if they have decided to pay for his water pump bills. Mr. Brandt has had three or four pumps burn up and claims that the Authority should be responsible for paying for the pumps. He believes that his pumps burnt out because of issues at the water plant. Mr. Buccardo said that the issue was because the tap was on the top of the line resulting in the pump sucking through air and overheating. That issue has since been fixed and the pumps have no longer burnt up. Mr. Paulmier presented Mr. Brandt with a bill for the water that Mr. Brandt has been receiving for free the past five years. The water bill came out to be $1,545. Since the total came out to the cost of the pumps, Mr. Paulmier suggested they “call it even”. Mr. Brandt said that he will be contacting his attorney and they will be in touch with the Authority’s attorney.

Mr. Henry Brown wanted to inform the Authority and Mr. Buccardo that there is a broken sewer cap in the alley behind his house on First St. Mr. Buccardo said that he will investigate the situation. As President of the Tidioute Borough Council, Mr. Brown wanted to inform the Authority that the Council appointed David M. Manning to serve on the SWCMA board.

**Minutes:** David Paulmier moved to approve the minutes of the previous meeting as presented, second by Irene Gorman, motion carried with all in favor.

**Engineer:** The engineer reported that the electrical aspects for the water modification project is “all squared away”. All documents have been signed and approved for the Pennvest loan. The loan and grant have been approved. In the next few weeks, he will be having pre-construction meetings to move the project along.

**Maintenance Report:**

Mr. Buccardo passed out his report to the board. The sand is all done in Bay 3, and it will be running again in about a month. Bay 4 is up and running. Mr. Buccardo reported that the Ben George Dam will need to be cleaned out soon. Bay 2 is the last bay to be cleaned out which will take place in the Spring of 2022.

The new SCADA system is all set up and working well. Mr. Buccardo said there is an app on his phone that he can access anywhere to monitor the water plant turbidity levels. The SCADA system keeps the data stored in a cloud in case the system fails and is erased. It can also monitor chemical feeds and other programs that can be set up with it.

**New and Old Business:**

* The council approved to increase Frank Buccardo’s pay $2.50 an hour to begin the next pay period, pending approval of SWCMA. Council also discussed a $3 raise for each employee and a $.50 increase for Mr. Buccardo starting January 2022. Irene Gorman motioned that they approve the pay increase for Frank Buccardo effective next pay period, the $3 raise for each employee starting January, and a $.50 increase for Mr. Buccardo starting January 2022. David Manning seconded the motion. The motion was approved by all except David Paulmier who opposed.
* The council also agreed to pay 40% of maintenance wages pending approval of SWCMA. Irene Gorman motioned that they approve the council’s decision to change the percent of maintenance wages. David Manning seconded it and passed with all in favor.
* The board also discussed trying to find a part time employee in Spring of 2022.
* A motion is needed to change the policy to read “Customer will be billed the current rate of meter and pit” as prices have changed. David Paulmier made a motion to change the policy, Irene Gorman seconded, and passed with all in favor.
* Mr. Paulmier suggested that customers who get their water shut off should also have their sewer shut off. Mr. Buccardo said this could be doable. Mr. Buccardo said that he could take a piece out of the line and cap it. David Paulmier motioned those customers whose water is shut off, also have their sewer line shut. Irene Gorman seconded the motion and passed with all in favor.

David Paulmier moved to approve the Treasurer’s Report and pay the bills, the motion was seconded by Irene Gorman and passed with all in favor. Members reviewed the delinquent public utility customer list.

A motion to adjourn was made by David Manning, seconded by Jeremy Nicholson, and passed with all in favor. Meeting was adjourned at 8:44 pm.

Respectfully submitted:

Karrah Redick, Office Clerk

*Approved: November 11, 2021*