**SOUTHWEST WARREN COUNTY MUNICIPAL AUTHORITY**

**MEETING MINUTES**

**August 12, 2021**

Being a quorum present, the meeting was called to order by Authority Chairman Steve Morrison with the Pledge of Allegiance promptly at 7:00 PM in the Tidioute Borough Office located at 129 Main Street. Those in attendance were:

**Chairman Steve Morrison David Paulmier Irene Gorman Jeremy Nicholson**

**Ryan Reitz, Engineer Frank Buccardo, Maintenance Supervisor**

**Karrah Redick, Office Clerk**

**Guests: Charles Brandt, Marylou Brandt, Ray Saxton (Saxton Well Service)**

**Public Comment:** Mr. Brandt requested that the Authority pay for their broken water pump in their house. His pump has burnt up three times. He claims that the issue is from replacing the sand in the water plant beds and the water plant being shut down. Frank Buccardo stated that the cause is because his tap is located on the top of the pipe which causes the tap to suck up air. Mr. Buccardo said that he will attempt to locate the tap and move it from the top to the side of the pipe as soon as he is able. They also said that the water plant modifications that will be taking place in October should also remedy this issue. This should prevent further damage to the pump in the Brant’s house. Mr. Paulmier said that the Authority is not responsible for the pump replacement. Mr. Buccardo agreed to notify the Brandt’s if there are any issues at the water plant that may affect their water supply.

**Minutes:** Jeremy Nicholson moved to approve the minutes of the previous meeting as presented, second by Dave Paulmier, motion carried with all in favor.

**Elm Street Pipeline Replacement Bid Opening:**

* **Klinginsmith Enterprises $309,335.00**
* **Ray Showman Jr. Excavating $267,087.13**
* **Mealy Excavating $175,559.00**
* **Continental Construction $248,180.00**

A motion was made by Dave Paulmier, seconded by Irene Gorman, and passed with all in favor of accepting the bid of $175,559.00 from Mealy Excavating.

**Water Plant Modification Replacement Bid Opening:**

* **E.E. Austin & Son $454,000.00**
* **Port Vue Plumbing $507,000.00**
* **S&E Construction Group $398,974.00**
* **Ray Showman Jr. Excavating $372,601.85**
* **Fred L. Burns, Inc. $467,341.93**

A motion was made by Dave Paulmier, seconded by Jeremy Nicholson, and passed with all in favor of accepting the bid of $372,601.85 from Ray Showman Jr. Excavating.

 **Engineer:** Ryan Reitz said both projects came in within the budget price set by Pennvest and will be able to be financed completely by Pennvest. Mr. Reitz will take the bids back to the office and look over each individual price, search for any major discrepancies, and to be certain the bids are clean and fair. He will also present them to Pennvest for approval. Mr. Reitz also mentioned that they will be having three conference calls with Pennvest regarding more information on the loan and grant financing procedures. Mr. Paulmier asked Mr. Reitz about the five addendums that were made to the bid packages. Mr. Paulmier asked if it was due to missed drawings or the lack of abilities of those putting together the bid package. Mr. Reitz said it is common for addendums because it can be minor issues that they didn’t think of, or a question being asked that they were not required to put in the bid package. Mr. Paulmier insisted that the addendums should not be any extra cost and Mr. Reitz said that they are not. The construction of both projects is set to take place between mid-October 2021 and be done by July 1st 2022.

**Maintenance Report:**

Mr. Buccardo passed out his report to the board. Mr. Paulmier asked where all the unaccounted water is going, and Mr. Buccardo replied that the holding tank dumps it on the ground if it overflows. Mr. Buccardo said that there is a special valve that will resolve the issue, but he is unsure of the exact name for the valve. He will research more into it. He had three items that he asked for permission to purchase.

He presented the valve replacement for the lift station behind the Tidioute Towers. The cost of equipment will be $9,847. Dave Paulmier made a motion to approve the purchase, seconded by Jeremy Nicholson, and approved with all in favor.

The second project would be an alert system through Exeter Supply that will alert those on the calling list if any numbers are above or below the required amount at the Water Plant. This will help alert the maintenance department of any abnormalities and record it so that they can fix the issue immediately. The project will also satisfy requirements set by DEP. The cost of the project will be $15,067. Dave Paulmier made a motion to approve the purchase, seconded by Irene Gorman, and approved with all in favor.

The third project will be for the replacement of a soda ash tank. According to DEP guidelines, the tank needs to be 60 gallons. Dave Paulmier made a motion to approve the purchase of the soda ash tank at $1,700, seconded by Jeremy Nicholson, and approved with all in favor.

The maintenance department fixed an issue at the sewer plant and cleaned out one of the sand bays.

**New and Old Business:**

* Albert Colbert offered to resign if a new member can be found. Mr. Paulmier knows of someone that may be willing to replace Mr. Colbert. He will ask the individual if they would be interested in joining the board.

Jeremy Nicholson moved to approve the Treasurer’s Report and pay the bills, the motion was seconded by Dave Paulmier and passed with all in favor. Members reviewed the delinquent public utility customer list.

A motion to adjourn was made by Jeremy Nicholson, seconded by Dave Paulmier, and passed with all in favor. Meeting was adjourned at 8:51 pm.

Respectfully submitted:

Karrah Redick, Office Clerk

*Approved: 09/09/21*